

UNIVERSITY OF CALIFORNIA
MERCED

EMERGENCY MANAGEMENT

BUILDING SAFETY COORDINATOR ORIENTATION

2020

AGENDA

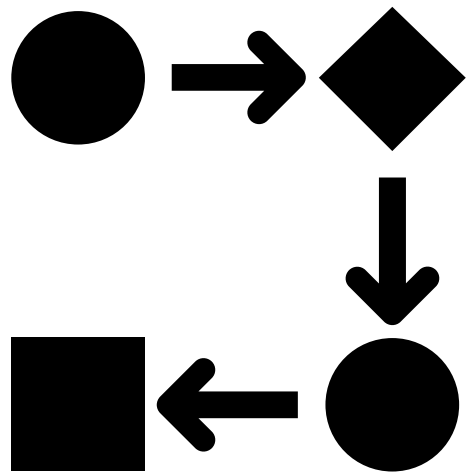
- Building Safety Coordinator Overview
- Building Emergency Action Plan
- Communication
- Drills



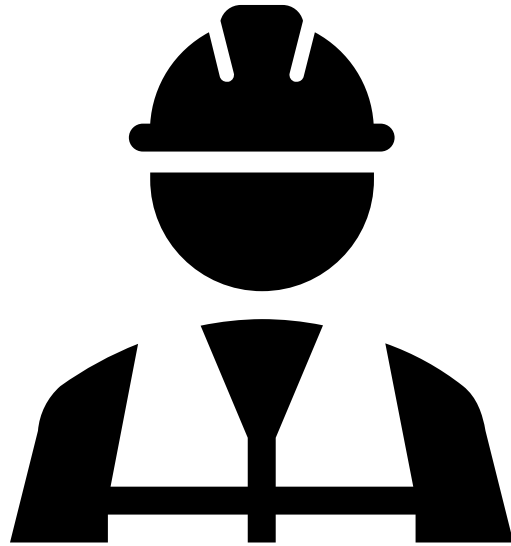
WHAT IS THE BUILDING SAFETY COORDINATOR PROGRAM?

- The UC Merced Building Safety Coordinator Program is a critical component of the Emergency Management program. Building Safety Coordinators are campus employees who work in regularly occupied campus buildings and volunteer to perform essential activities for the purpose of minimizing injury to campus students, faculty and staff in the event of an emergency.
- The immediate actions of BSCs can reduce the number and severity of injuries, instill calm and order in the midst of crisis and lessen the burden on first responders





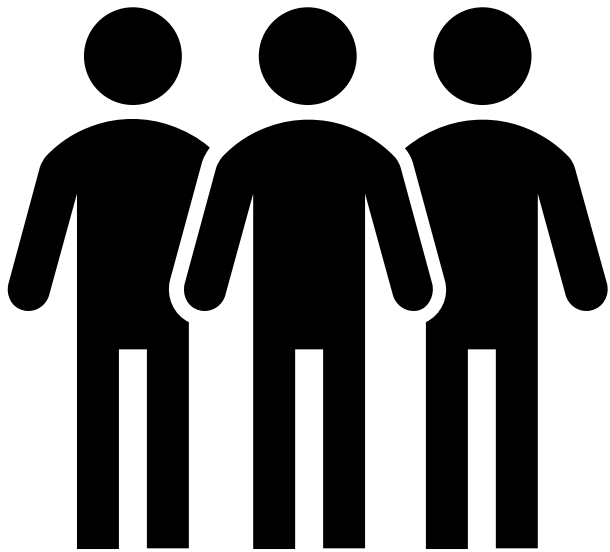
ROLES & RESPONSIBILITIES



BUILDING SAFETY COORDINATOR

- Responsible for obtaining evacuation status in terms of assistance needed, building status, or any critical information needs
- Immediately station themselves at the evacuation assembly area to obtain building status from the Building Safety Coordinators
- Report evacuation status information to the UCMPD Dispatch Center or First Responder on scene
 - Report situations as follows:
 - Injuries
 - Building Damage
 - Access & Functional Needs individuals in need of assistance
 - Disruptions requiring police assistance

You are NOT responsible for active search and rescue or any building remediation.



ASSISTANT BUILDING SAFETY COORDINATOR

- Responsible for timely and orderly evacuation of their building occupants.
- Direct occupants to proper exits and redirect occupants to secondary exits as necessary.
- Makes quick checks of rooms and reports any assistance needs to the Lead BSC upon arrival to the gathering area.

You are NOT responsible for active search and rescue or any building remediation.

UNIVERSITY POLICE DEPARTMENT

- Responsible for the overall evacuation of the campus
- Serves as the recipient of the evacuation status of each individual building as reported by individual Building Safety Coordinators
- Directs assistance in search and rescue and the directing of outside services as required



BUILDING EMERGENCY ACTION PLAN (BEAP)

The Building Emergency Action Plan (BEAP) is a plan designed to assist building occupants with their emergency planning and response efforts. The BEAP includes but is not limited to:

- Building specific emergency communications procedures
- Evacuation/shelter-in-place/earthquake procedures
- Identification of Building Safety Coordinators
- Emergency Contact Lists



The image shows a multi-level atrium of a modern building. A wide, grey metal staircase with glass railings is the central feature, with several people walking on it. The ground floor has a seating area with small tables and chairs, and large glass windows on the right. The ceiling is high with exposed ductwork and modern lighting. The overall atmosphere is one of a busy, functional public space.

EVACUATION PROCEDURES

EVACUATION PROCEDURES: DURING AN EVACUATION

- Remain calm
- Activate the nearest fire alarm
- Evacuate the building
- Know your building exits
- DO NOT use elevators
- DO NOT re-enter the building until authorized by emergency personnel
- Report to your assigned evacuation assembly area, check in with your designated person for accounting purposes
- Do not congregate in the doorways, exits or emergency lanes. These areas must be kept clear.

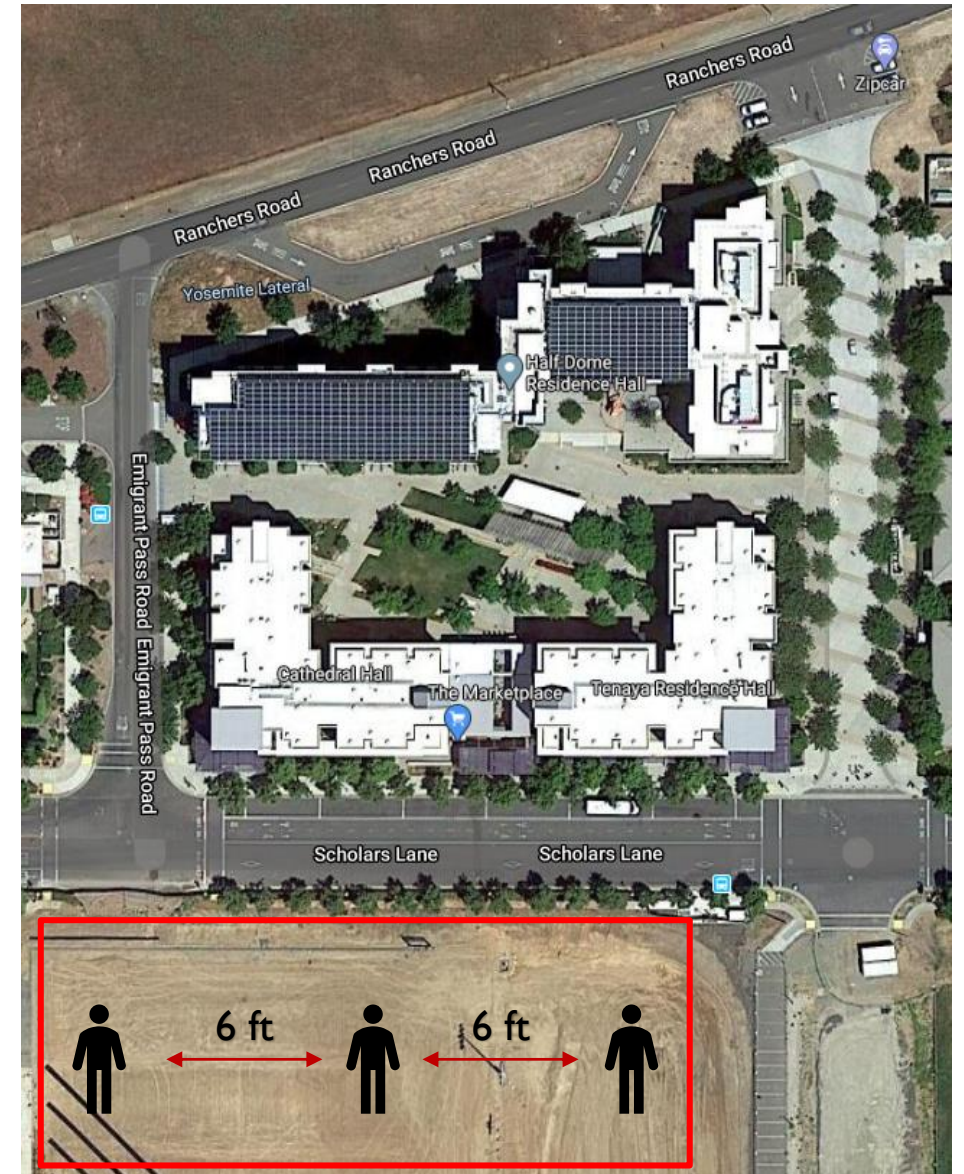


TIP!

Remember to feel the door handle with the back of your hand before attempting to open any door.

EVACUATION IN ACTION...

- Exit the building in a safe and timely manner
- Direct building occupants to the building EAA
- Report assistance needs to the first responder
- Maintain physical distance when arriving at EAA
- Do not re-enter the building until you are cleared by a first responder



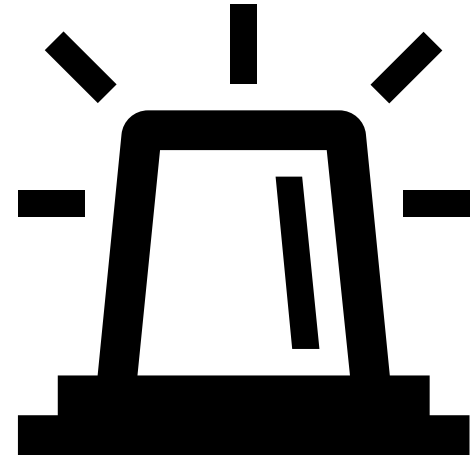
EXTINGUISHING EQUIPMENT

- Fire extinguisher
- Fire hose
- Fire suppression system (sprinklers)



ALARM & ALERT SYSTEM

- Alarms
- Visual Flashers
- PA systems



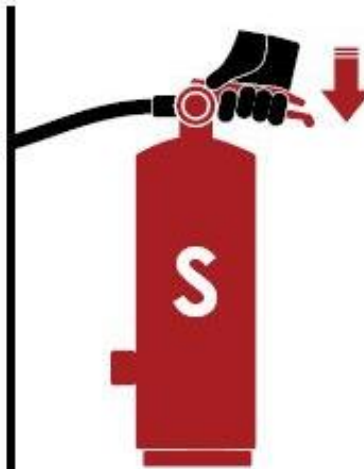
HOW TO USE A FIRE EXTINGUISHER



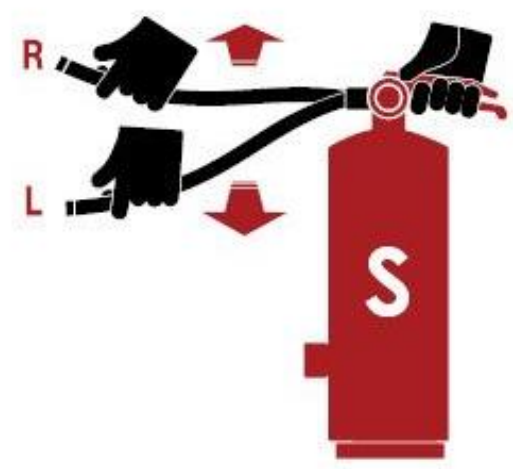
PULL
THE PIN



AIM
AT BASE OF FIRE



SQUEEZE
THE LEVER



SWEEP
FROM SIDE TO SIDE

FIRE LIFE SAFETY:
FIRE
EXTINGUISHERS

Because fire grows and spreads so rapidly, the #1 priority for residents is to get out safely. Only use a fire extinguisher if you are trained and confident to do so.

Remember, #1 Goal is Life Safety!



Consider the following first before you decide to use a fire extinguisher:

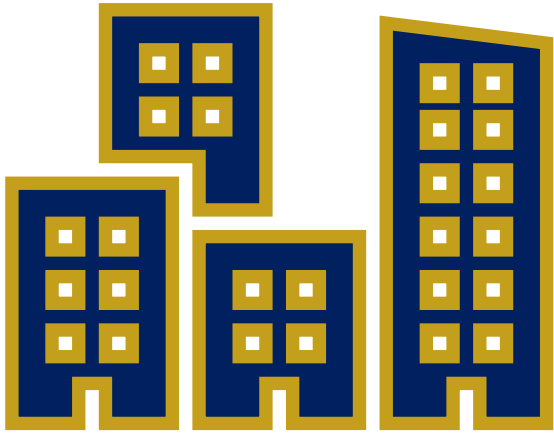
- ✓ The building occupants have been notified and are evacuating.
- ✓ You are trained in the use of extinguishers.
- ✓ You know what is burning.
- ✓ Fire is not spreading rapidly.
- ✓ Smoke and heat has not filled the area.
- ✓ You have a clear path of escape.
- ✓ Follow your instincts.

FIRE EXTINGUISHERS: MAKING THE RIGHT DECISION

MOBILITY IMPAIRED EVACUATION PROCEDURES

- If a person is unable to evacuate a building on their own due to a mobility impairment, they should be assisted by faculty, staff and peers to evacuate if possible.
- If it is not possible to assist them to evacuate, the person should be sheltered in a safe location closest to the fire exit for that floor and farthest from the threat of smoke and fire until first responders can evacuate them.
- It is critical to tell first responders exactly where the person is located so they can be safely evacuated in a timely manner.





ACCOUNTING FOR BUILDING OCCUPANTS

ONGOING DUTIES



Meet and inform new employees or students of your role and provide them with preparedness and safety information located at emergency.ucmerced.edu



Update the Building Safety Coordinator participants records (name/position/location) on file with Emergency Management to ensure appropriate training is provided.

EVACUATION DRILLS

- You may not know if it is a drill or not, take every call to evacuate seriously
- Take your personal belongings (if time permits) and immediately leave the building
 - Only you are responsible for the safe evacuation of your service/therapy animal
- Know where the evacuation gathering area is for every building



STATUS CHANGE

- If you move, change phone number, leave the university or can no longer participate in the Building Safety Coordinator program – please notify Laura Rodriguez-Mascorro.



BSC EQUIPMENT

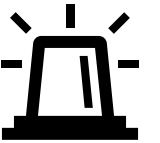
- Red Backpack
 - Disposable mask
 - Poncho
 - Clipboard
 - Gloves
 - Hat
 - Caution Tape
 - Glow Stick
- Red Vest

EMERGENCY
COMMUNICATIONS

9-1-1



CATCOPS
(228-2677)



UCM ALERT



NEXT STEPS



OBTAIN BSC SUPPLIES



DRILLS



QUESTIONS?