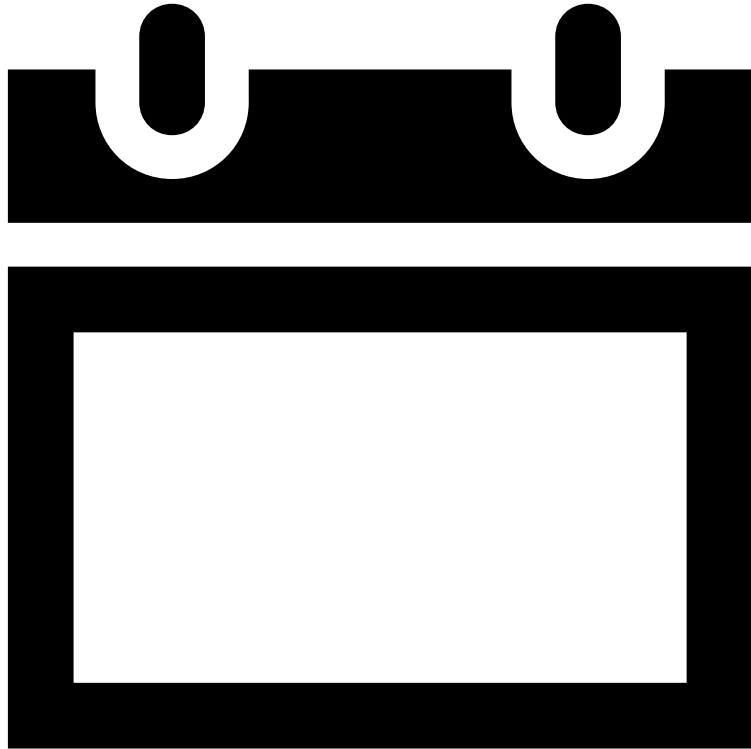




BUILDING SAFETY COORDINATOR ORIENTATION



EMERGENCY
MANAGEMENT



AGENDA

- Building Safety Coordinator Overview
- Roles & Responsibilities
- Emergency Plans & Guides
- Evacuation Procedures
- Emergency Evacuation Chair Training
- Fire Extinguisher Training
- Communication

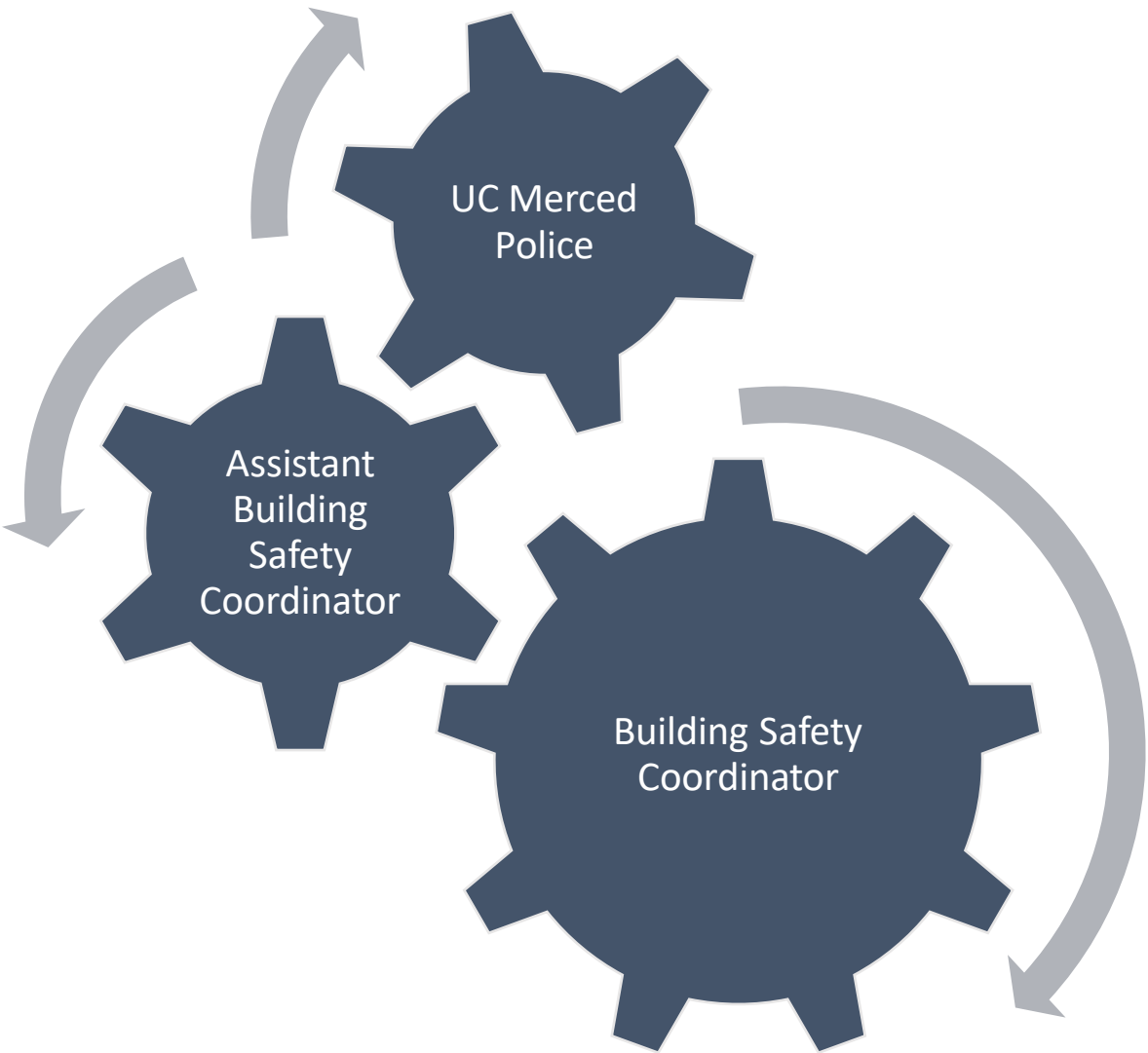
WHAT IS THE BUILDING SAFETY COORDINATOR PROGRAM?



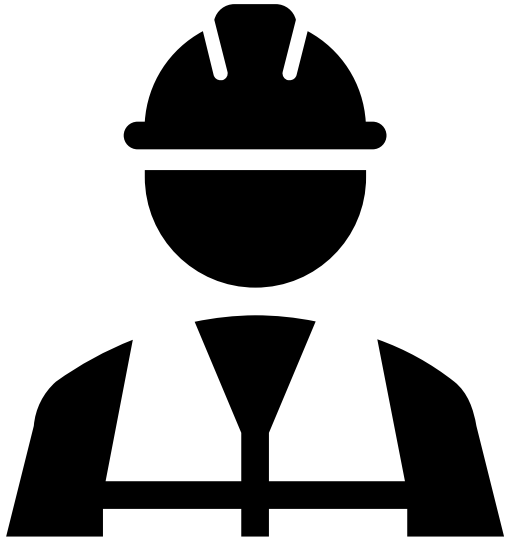
- The UC Merced Building Safety Coordinator Program is a critical component of the Emergency Management program. Building Safety Coordinators are campus employees who work in regularly occupied campus buildings and volunteer to perform essential activities for the purpose of minimizing injury to campus students, faculty and staff in the event of an emergency.
- The immediate actions of BSCs can reduce the number and severity of injuries, instill calm and order in the midst of crisis and lessen the burden on first responders



ROLES & RESPONSIBILITIES



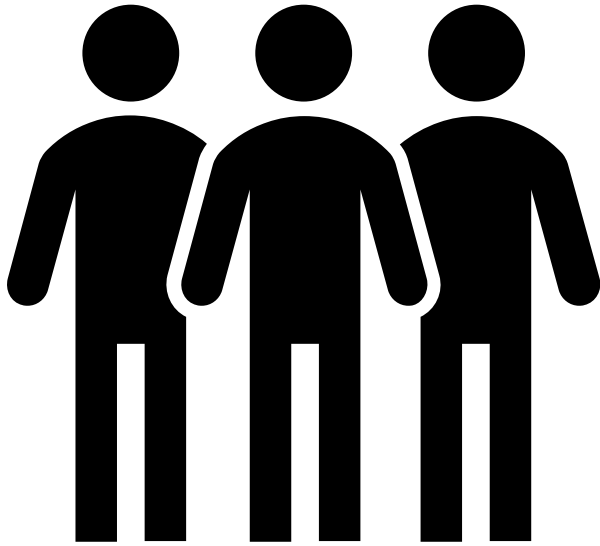
BUILDING SAFETY COORDINATOR



- Responsible for obtaining evacuation status in terms of assistance needed, building status, or any critical information needs
- Immediately station themselves at the evacuation assembly area to obtain building status from the Building Safety Coordinators
- Report evacuation status information to the UCMPD Dispatch Center or First Responder on scene
 - Report situations as follows:
 - Injuries
 - Building Damage
 - Access & Functional Needs individuals in need of assistance
 - Disruptions requiring police assistance

You are NOT responsible for active search and rescue or any building remediation.

ASSISTANT BUILDING SAFETY COORDINATOR



- Responsible for timely and orderly evacuation of their building occupants.
- Direct occupants to proper exits and redirect occupants to secondary exits as necessary.
- Makes quick checks of rooms and reports any assistance needs to the Lead BSC upon arrival to the assembly area.
- Evaluate situation and determine if a secondary Evacuation Area is necessary.

You are NOT responsible for active search and rescue or any building remediation.



UC MERCED POLICE DEPARTMENT

- Responsible for the overall evacuation of the campus
- Serves as the recipient of the evacuation status of each individual building as reported by individual Building Safety Coordinators
- Directs assistance in search and rescue and the directing of outside services as required



EMERGENCY
MANAGEMENT

2023 - 2024

BUILDING EMERGENCY ACTION PLAN (BEAP)

The Building Emergency Action Plan (BEAP) is a plan designed to assist building occupants with their emergency planning and response efforts. The BEAP includes but is not limited to:

- Building specific emergency communications procedures
- Evacuation/shelter-in-place/earthquake procedures
- Identification of Building Safety Coordinators
- Emergency Contact Lists

HEALTH & ATHLETIC CENTER & AQUATICS CENTER BUILDING EMERGENCY ACTION PLAN



UC Merced Police Department Dispatch

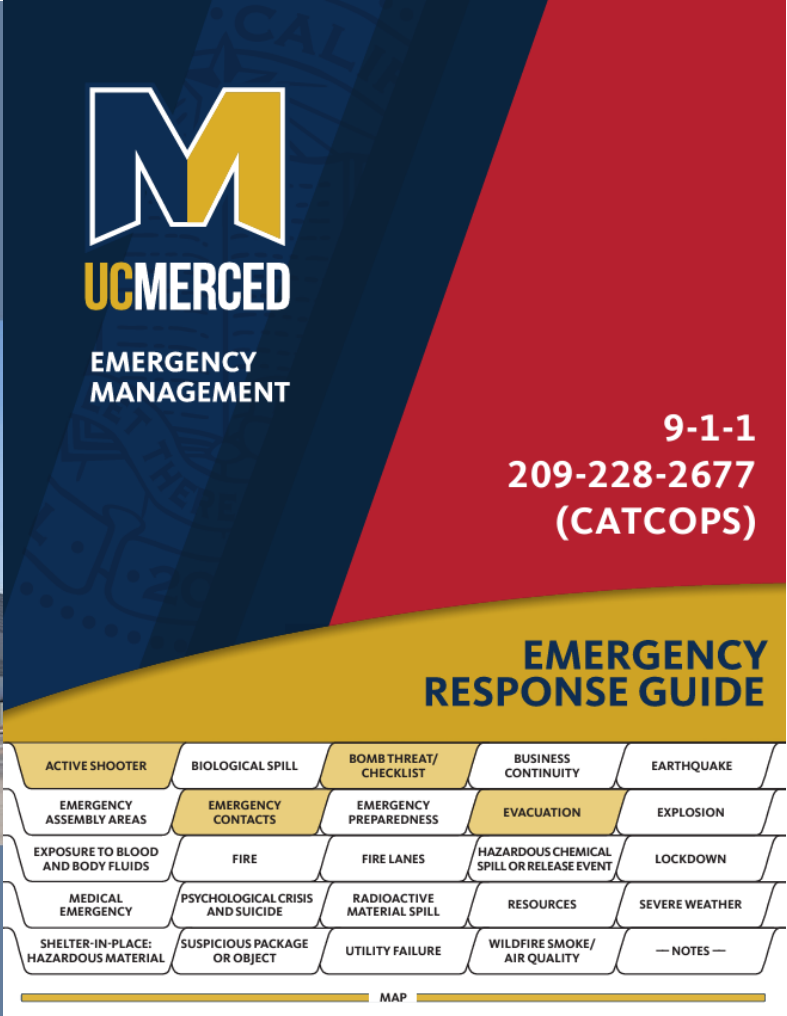
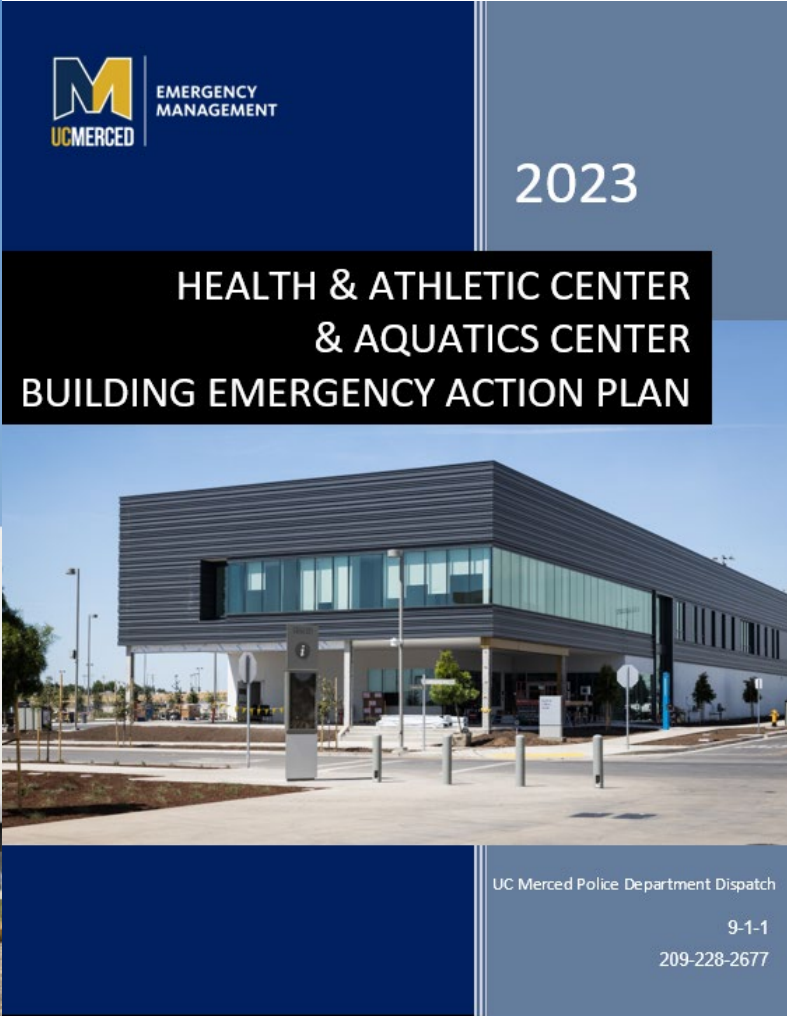
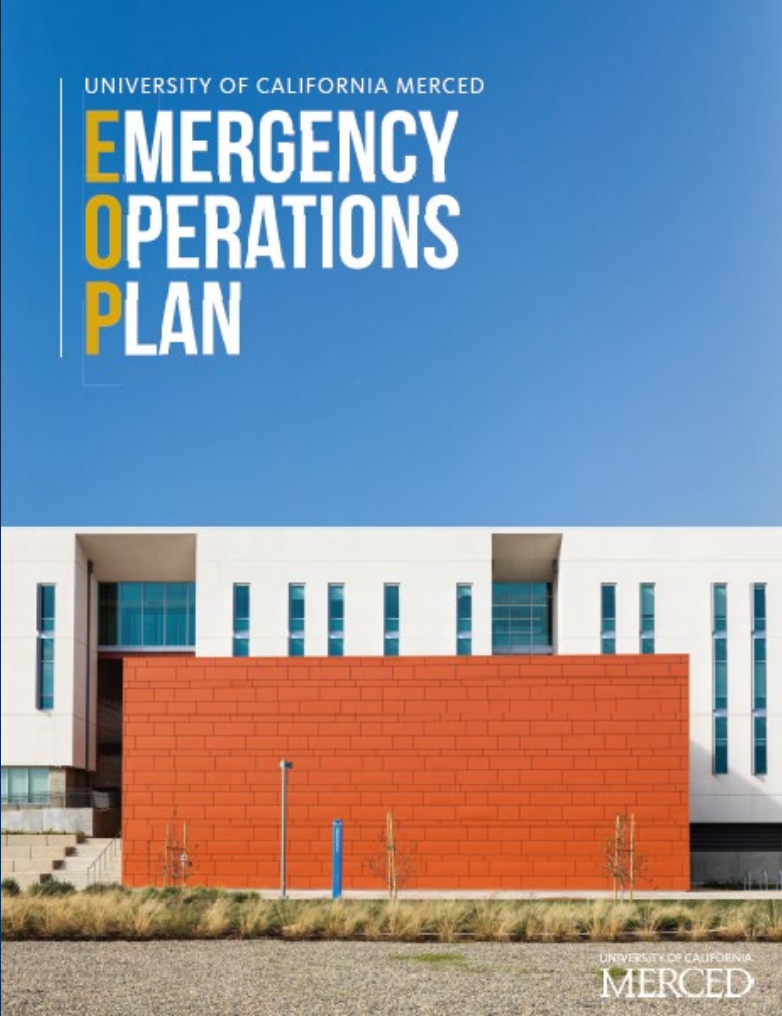
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PLANS





EVACUATION PROCEDURES

DURING AN EVACUATION

- Remain calm
- Activate the nearest fire alarm
- Evacuate the building
- Know your building exits or areas of refuge
- DO NOT use elevators
- DO NOT re-enter the building until authorized by emergency personnel
- Report to your assigned evacuation assembly area, check in with your designated person for accounting purposes
- Do not congregate in the doorways, exits or emergencylanes. These areas must be kept clear.



TIP!

Remember to feel the door handle with the back of your hand before attempting to open any door.

EVACUATION IN ACTION



- Exit the building in a safe and timely manner
- Direct building occupants to the building EAA
- Report assistance needs to the first responder
- Maintain physical distance when arriving at EAA
- Do not re-enter the building until you are cleared by a first responder
- Reassure occupants they will be released as soon as practical

Mobility Impaired Evacuation Procedures

- If a person is unable to evacuate a building on their own due to a mobility impairment, they should be assisted by faculty, staff and peers to evacuate if possible.
- If it is not possible to assist them to evacuate, the person should be sheltered in an area of refuge or a safe location closest to the fire exit for that floor and farthest from the threat of smoke and fire until first responders can evacuate them.
- It is critical to tell first responders exactly where the person is located so they can be safely evacuated in a timely manner.



EMERGENCY EVACUATION CHAIRS

- Emergency Evacuation chairs are specialized devices designed to assist in the safe evacuation of individuals who have mobility impairments, particularly in emergency situations such as fires, earthquakes, or other scenarios where traditional means of egress, like elevators or escalators, may be unavailable or unsafe.
- During an emergency evacuation, trained Building Safety Coordinators, First Responders, or volunteers can use these chairs to transport individuals with mobility issues safely down staircases, ensuring they can exit the building quickly and efficiently.
- To obtain training on Emergency Evacuation Chairs, please email emergency.mgmt@ucmerced.edu

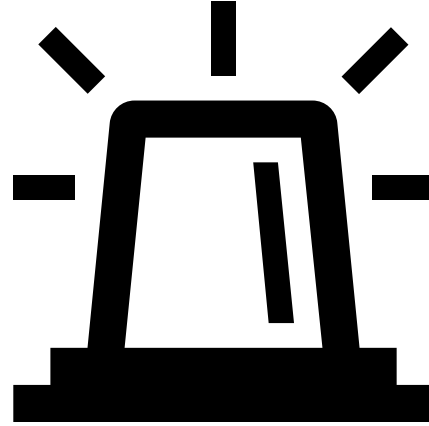


STRYKER EVACUATION CHAIR TRAINING VIDEO





HANDS ON PRACTICE



ALARM & ALERT SYSTEM

- Alarms
- Visual Flashers
- PA System

EXTINGUISHING EQUIPMENT

- Fire Extinguisher
- Fire Hose
- Fire Suppression System (sprinklers)



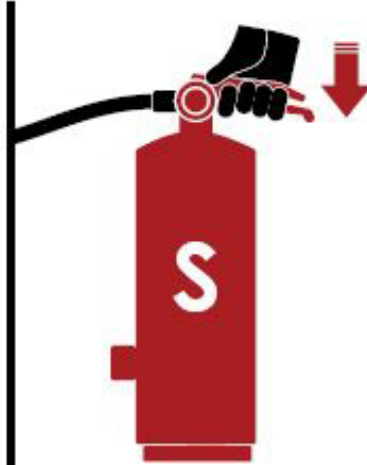
HOW TO USE A FIRE EXTINGUISHER



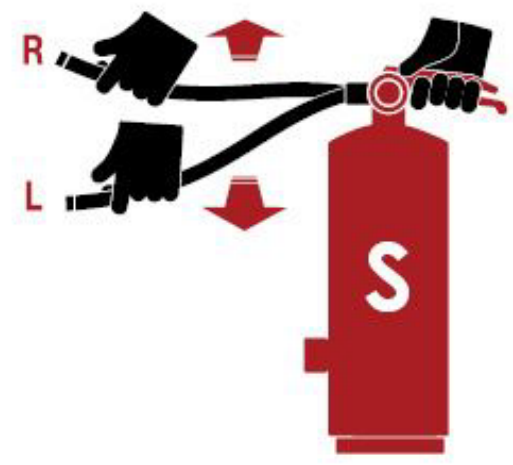
PULL
THE PIN



AIM
AT BASE OF FIRE



SQUEEZE
THE LEVER



SWEEP
FROM SIDE TO SIDE

Fire Life Safety: Fire Extinguishers

Because fire grows and spreads so rapidly, the #1 priority for residents is to get out safely. Only use a fire extinguisher if you are trained and confident to do so.

To request Fire Extinguisher Training, please email fabs@ucmerced.edu

ACCOUNTING FOR BUILDING OCCUPANTS

- Supervisors need to maintain an accurate and current list of employees within their department/unit to include minimally two or more ways to reach their employees.
- This list will help First Responders and the Building Safety Coordinators account for people during evacuations or other emergencies.



BSC EQUIPMENT

- Red Backpack
 - Disposable mask
 - Poncho
 - Clipboard
 - Gloves
 - Hat
 - Caution Tape
 - Glow Stick
- Red High Visibility Vest
- High Visibility Hat

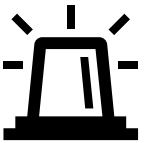


EMERGENCY COMMUNICATIONS

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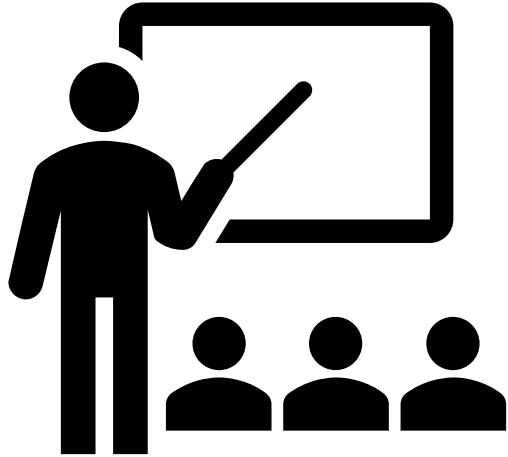
CAT COPS
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UCM ALERT



ONGOING DUTIES



Meet and inform new employees or students of your role and provide them with preparedness and safety information located at emergency.ucmerced.edu



Update the Building Safety Coordinator participants records (name/position/location) on file with Emergency Management to ensure appropriate training is provided.

EVACUATION DRILLS

- You may not know if it is a drill or not, take every call to evacuate seriously
- Take your personal belongings (if time permits) and immediately leave the building
 - Only you are responsible for the safe evacuation of your service/therapy animal
- If you are handling critical equipment, ensure it is properly shut down
- Know where the evacuation gathering area is for every building



STATUS CHANGE

If you move, change phone number, leave the university or can no longer participate in the Building Safety Coordinator program – please notify Emergency Management at emergency.mgmt.@ucmerced.edu.

